September PTO Meeting

November 16, 2022

Meeting held in person and via zoom

**Meeting started 07:05PM**

**In attendance**: Thao Do Gwillem, Erika Hansen, Andrea Seidman, Alina Horrocks, Jessica Reed, Kayla Hutchins, Leah Morris, Miriam Lamadrid-Ortiz, Karen McCarty, Laura Hoffmann

**Via Zoom**: Dawn Marie Powers, Jennifer Brinkerhoff, Sarah Gradis, Sara Thomas, Ashlee Richards, Ann Marie Caplan, Ava Sujana

**Alina -** **Welcome**

* Welcome & approval of October meeting minutes (motion by Kayla Hutchins, second by Andrea Seidman)

**Thao - Principal presentation**-

* Parent-Teacher conferences were well-attended and staff were appreciative of time
* Parents can feel free to reach out to staff with any questions at any time
* Jog-A-Thon:
  + Thank you and $54k raised.
  + Post JAT celebrations are this week with classroom parties on November 17th and the first school wide assembly on November 18th to celebrate JAT
  + Requesting donations of wrapping paper, ribbons, etc. to wrap up principal and vice-principal during assembly
  + Ms. McCarty and Ms. Ray will be made into human sundaes with PTO funding the supplies
* District is doing an attendance focused plan/push since there has been a significant decrease in attendance, even at Oak Hills. Current attendance is 81%, whereas pre-pandemic, attendance was at 90% or higher.
* Upcoming Events:
  + November 18th:
    - Popcorn Friday
    - School Assembly
    - Movie Night
  + No school Wednesday 11/23 through Monday 11/28 for fall break
  + December 7th:
    - 4th & 5th Grade Music Showcase
    - Book Fair family night
    - Padres Unidos for families who speak Spanish
* Traffic concerns in the morning was brought up and school is awaiting update from the District

**Alina – JAT Update**

* Big thank you to Angie Zahler for all her help with the event
* Class prizes/parties are tomorrow
* Now is the time to prepare for next year’s JAT, so please reach out if you are interested in helping out with planning or joining the committee

**Alina – PTO Board Help**

* Described function of senior and junior positions for the PTO
* Trying to get a group of people to be the Volunteer Coordinators
* Need one more VP and Treasurer
* Time commitment is one board and one general meeting per month
* Need help with the Otter Fest and JAT Committees
* Desperately need help with the website

**Alina – Club Update**

* Pokemon club is at capacity
* Chess club is possibly open to allowing lower grades
* Story Club has been proposed by Laura Hoffmann where the students will practice speaking aloud, reading, and doing an activity based on a story that is read. Plan is for 3rd & 4th graders

**Karen McCarty- Food Box Updates**

* Food and gift card drive to fill for the Fall Break for about 15 families
* Will do this again for winter break
* Packing and distributing the boxes next week
* Hoping for all donations by Friday, November 18th

**Jessica- Budget/Treasurer Report**

* Large overage so Jessica created a new spreadsheet to show available funds to spend as the year goes on.
* RFFs (Request for Funds) will go out to teachers soon and will need to be submitted to the PTO in December for board approval. In January meeting, the PTO will notify the meeting attendees of approved RFFs.

**Budget Asks**

* Global Fair line item to be re-allocated for school/work room supplies this year only since the event will not happen this year (motion by Jessica Reed, second by Leah Morris, Majority approves)
* General Fund Request: Leilani Larsen asks for OBOB practice problem documents (cost $75) to divide amongst the 87 OBOB participants (motion by Jessica Reed, second by Alina Horrocks, Majority approves)

**Alina - PTO Board Nomination**

* Alina makes motion to nominate Miriam Ortiz to be Co-Vice President (Jessica Reed seconds, Majority approves)

**Meeting Adjourned 07:55PM**