PTO Meeting

Wednesday, August 26th, 2020. 7-830pm

Meeting Conducted via Zoom

In attendance

Lisa Nishimoto, Brandy Carpenter, Lenee Gower, Javier Turek, Cory-Ann Wind, Crystal Hirata, Mahesh Ramani, Erika Hansen, Sarah Gradis, Jenea Phillips, Alina Horrocks, Dennis Connors, Giac Vo, Manikeshwar Thota, Rajasree Talla, Nicole Evanson, Nirusha Divyakolu, Kari Duong, Biju Kunjummen, Athira Varghese, Megan Estabrook, Julie Robbins, Larissa Boylan, Sowjanya Repati, Samir Patel, Jo Salicos-Murphy, Mandi MaxAskill, Angie Zahler, Tammy Tank, Joey Robinson, Heather Wadia.

The members present constitute a quorum.

Meeting called to order at 7:02pm

**1. Welcome/Intro**

**2. Approve previous meeting minutes**

Kim Harris motions to approve

Javier Turek seconds

Motion passes by unanimous vote

**3. Principal’s Report**

1. Link to Shelia’s Presentation: <https://docs.google.com/presentation/d/1JKpyq8QOs2ernrDEU1iCDBnMmsLdcSn-C-_rAzXmp10/edit?usp=sharing>
2. Oak Hills has a new assistant principal, Ericka Hansen
3. 21 teachers this year, down from 23
   1. See Sheila’s Presentation (link above) for returning teachers
   2. District will be reassessing staffing numbers in late October - changes possible but not expected
   3. Reduction in some specialist time
      1. Sarah Heatherly has transferred to Elmonica Elementary
      2. New Music Teacher Paul Swardstrom
   4. Other changes in staffing
      1. New principals secretary, Lenee Gower
      2. Will be hiring for assistant secretary
      3. Currently hiring for Library
      4. Gained ½ time ESL teacher Sarah Grimes
4. Teacher assignments will be to parents by 3pm Tuesday
5. No fall or spring conferences this year
   1. Teachers have 2 weeks pre-service/prep time, increased from 1 week. Also adding in service days.
   2. Conferences are cancelled to reduce loss of class days
   3. Teachers will have more time to check in with parents during the regular school week
6. Waiting for Curriculum night confirmations
   1. Sept 9th and 10th, depending on grade
   2. More information will released on Friday
7. Classroom teachers will contact families to connect during the week of Sept 7.
8. Kindergarten team will meet with students in person on Sept. 10th.
   1. School bus on site for photos (no entry!)
   2. Photo opportunities
   3. Guest appearance by the Oak Hills Otter
   4. Due to limitations on group size, families are asked to limit attendance to the student and one parent ONLY.
9. Only 50 persons allowed on campus at any time during CDL for outside events
10. Technology and School Supplies
    1. See newsletter for distribution information
    2. K-2 students will be issued iPads for home use
       1. Will need Device Checkout Info Card {insert hyperlink}
       2. $20 charge for device use
          1. Families that qualify for Free and Reduced Lunch can be exempt
          2. Must allow info sharing with IT
       3. Student Success Kits available for F&R Lunch families
11. Daily schedule still in negotiation. Teachers will share info next week.
    1. Classes will operate with both synchronous (live instruction with teachers) and asynchronous (students work on their own) formats
    2. Plan for students to be engaged between 8am and 2pm
    3. 8-8:30am Classroom connect for all classes
    4. PE/Music 2x/wk for each. One synchronous, one asynchronous.
    5. School day will be 51% synchronous for teachers. This includes 1:1 or small group instruction
    6. 11-12pm synchronized lunch break for students.
12. Volunteering
    1. Virtual Volunteers are welcome!
       1. Volunteers may assist with whole group and/or break out sessions
       2. 2 parents must be present for a break out session
       3. Background checks are mandatory for any volunteering
    2. Possible opportunities for in-person volunteering.
       1. In person will have requirements beyond background checks
       2. More info to com
    3. Support for families and distance learning
       1. ‘Family Toolkit’
          1. Short videos to help families navigate distance learning technology
          2. Will be launched by next week
    4. Internet Activity Parent Reports
       1. Summary of student’s activity
       2. Shows what parts of day children are active online and percentage of use
       3. Students will need to log into with full email address, not just ID number
13. Considerations for transition to Hybrid Model
    1. Earliest date to resume in-person is Nov 14th.
    2. Criteria to resume in person:
       1. Case rate/100,000 must be under 10 cases per 100,000
          1. August 16th 34 cases
       2. Test positivity less or equal to 5%
          1. Aug 16th 4.4%
    3. See Sheila’s presentation for info on Volunteering during the Hybrid phase.

**4. Treasurers’ Report**

Currently $70,525,14 in PTO checking account

No significant income or expense at this point in the fiscal year.

1. Ideas for white envelopes/Contactless donations?
   1. Treasurers are working on best option to process
2. PTO will looking into being an option for bottle drop
3. Amazon link on PTO website provides donation to the school
   1. Note -- this is NOT Amazon Smile
   2. [Click here for PTO Amazon School Rewards site](http://www.amazon.com/?_encoding=UTF8&camp=1789&creative=9325&linkCode=ur2&tag=oakhillspto-20)

**5. Volunteer Coordinators Report**

1. Volunteer needs for this year?
   1. Yes, but things will look different.
   2. Volunteer Coordinators will work with Sheila to assess needs, restrictions, etc
   3. Survey will go out to parents to find interests.
2. Jog-a-thon/Main Fundraiser
   1. PTO typically holds main fundraiser in early fall
   2. Currently looking into virtual options
   3. Fundraising Committee is needed to reassess fundraising for the year
      1. PTO Board will reach out for interest
      2. Email [volunteers@oakhillspto.org](mailto:volunteercoordinator@oakhillspto.org) if interested
      3. Committee needs a chair!!!

* Still looking at how to utilize classroom volunteer coordinators (CVC)
  1. More info on CVCs to come

**6. Old Business**

1. Art Lit
   1. What does this look like this year?
   2. Waiting on information from District Art Lit Coordinator
   3. Current ideas -- Recorded lessons and art supplies provided for families
2. **On the Move**

What does this look like this year?

* + 1. Unclear at this time
    2. During CDL, no one is allowed into building. Max of 50 persons on fields at any time.
    3. More information on restrictions is needed. Currently on-site volunteering is restricted to pre-service week. During CDL must be virtual.
    4. Possible option for contactless tracking of mileage
    5. Will look into how to provide OTM at home that is equitable to our diverse students and families.
  1. 2019-20 Marathon shirts will be handed out as soon as we are able.

**7. New Business**

a. How to create a school wide community this year? – Angie

How do we remain connected while experiencing distance?

Ideas

* Kona ice ‘tour’ (and fundraiser)
* Hands on Art Lit
* How do we do school pictures?
  + This may be an option once we hit hybrid
  + Could we schedule limited groups for pictures?

8:02-8:10

b. Fundraising Ideas– Kim 8:10-8:15

See Volunteer Coordinator report

**8. Meeting open to parent and teacher comments/concerns**

* Is there an advantage to using school-owned iPads and Chrome books?
  + Yes. School tech blocks inappropriate websites. Students can only access preapproved sites.
* Will there be breaks between 8-2pm other than lunch?
  + Teachers will share class-specific schedule. There will be open times worked in to do assignments.
* Previously, the district had stated school day will start 45 min later during CDL, has that been updated?
  + While the status of that update is unclear, the start of the school day is planned as 8am and is not expected to change.
* Will the PTO “chalk the walk” this year?
  + PTO Board can facilitate some times for this
  + Families can feel free to chalk their neighborhood as well
* Book Mobile will make use of school buses to bring book check out into neighborhoods.
  + Families should hold onto their school property until further notice.
* Where do you find your student’s ID number?
  + [ParentVue website](https://parentvue.beaverton.k12.or.us/PXP2_Login.aspx)
* Will there be an alternative date to pick up technology if the planned dates don’t work?
  + Reach out to Sheila if you need to schedule a different time
* Will live class sessions be recorded for CDL?
  + No plans at this time

**9. Meeting Adjournment**

* Nicole motions to adjourn
* Sheila seconds
* Meeting adjourned at 8:55pm