

Oak Hills Elementary PTO

January 15th @ 7:00pm

Attendees: Jenea Phillips, Sheila Baumgartner, Katie Rupp, Kim Harris, Colleen Seitz, Mandi Macaskill, Mya Erickson, Steven Sparks, Joshua Gamez, Nicole Evanson,

Meeting called to order at 7:02pm

1. **Welcome/Intro** - Katie R

2. **Approve previous meeting minutes** - Katie R

Mya makes motion to approve minutes, Colleen seconds, motion passes.

3. **BSD Track** - Joshua Gamez

PTO wants to move track to the west side of portables and install a rubberized surface. The location change is due to safety concerns with losing sight of children as they run between the portables.

THPRD and BSD has usage agreement across the district. THPRD maintains field for the rights of use.

THPRD has said they will pull out of the agreement for Oak Hills Elem if the track is moved, due to decreased run-off area.

PTO has suggested using HOA to maintain fields. BSD has questions and concerns with this arrangement including: liability, longevity, feasibility (can HOA maintain property it doesn't own per their rules), accountability. BSD has decided this is not a viable option. BSD did not contact HOA with any questions to their concerns. HOA may need to own property to maintain it. BSD will not sell property.

Hurdles to clear for proposal to ask HOA to maintain fields:

- Amendment to CCR
- Financial Assurance (HOA needs to have capital)
- BSD must agree.
 - Ultimately, BSD values their relationship with THPRD and does not want to compromise that agreement.

If Oak Hills will compromise on location and path of track, we would not have to deal with THPRD aspect.

- PTO does not want to negotiate route of track due to safety concerns for the students. Children running between the portables creates a blindspot.

Joshua asked if the school would be able to give up 2 classrooms if the district demolishes the far west portable? Sheila answered No. Currently, Oak Hills has only one empty classroom which may be needed next year depending on our enrollment. Oak Hills enrollment is projected to grow, losing classroom space is not an option.

Discussion was held as to whether the portable could be moved. The PTO identified possible locations. The best option would likely replace a soccer field that are used by THPRD and Oak Hills soccer. One of the district reps noted that just moving a portable may cost at least \$250,000. Joshua was clear that any such costs will need to be covered by the PTO.

Discussion was held as to whether the school district could take on maintenance, rather than THPRD. Joshua stated that this would impact the current maintenance crew, adding hours to their load. BSD is currently facing cuts to maintenance program. This is not a viable option.

The PTO asked if they could fundraise and pay for the increased maintenance cost. Joshua again stated that the district is not interested in compromising their relationship with THPRD.

Discussion was led by the PTO, regarding the safety and inclusion concerns they are hoping to address by moving the path of the track. There are students who are not able to participate in activities because they cannot be out of sight. Oak Hills is an open campus, and the portable skew sight lines around two exit points. Volunteers make their best efforts to maintain positions to work around the decreased sight lines, however, they must also manage the participating students, which can pull them away from where they are able to see all children. Children also run up and down the portable ramps, which is distracting to classes and a slip-and-fall hazard to the runners.

Discussion was held as to whether there is an option to explore a trade off with THPRD where the PTO will revamp the existing fields, providing new and improved playing surfaces to spec that THPRD can use, but THPRD will have to move for one year while construction takes place? This would involve changing the existing baseball field into a t-ball field, and the current t-ball field would be upgraded to baseball specs. This was identified as an option worthy of further exploration.

The project heads need to look at storm water stuff with Clean Water services. Clean Water services will need the plan to be set before they will review what is needed.

Storm water detention rules for Oak Hills Elem property are currently legaced in under former clean water act standards. As soon as changes are made to the fields, they will need to be brought up to current code. PTO will need to confirm with Clean Water Service's R&Os for exact changes needed.

Conclusion: Joshua Gamez will contact THPRD sports department manager, Julie Rocha, about flipping and refurbishing the baseball field and upgrading the t-ball to baseball field. The plan would also include improving drainage on the field. PTO is open to THPRD input on what they prefer for field updates. PTO will want a solid agreement from THPRD that they will return to use and maintain our property after construction. PTO will look into how skinning the tball field might impact the existing soccer field. Joshua will provide feedback to Katie and Sheila after consulting with THPRD.

4. Principal's Report - Sheila Baumgardner

There is a new secretary in the front office. Her name is Jessica Montano. She speaks Spanish which benefits members of our community.

STEAM night. Staff has requested a math games focus this year. It will be a similar set up with a variety of activities in different classrooms.

Global Fair is looking almost ready to go. There will be performances such as Japanese calligraphy, Aztec dancers, and Bollywood dancers. More information in the school newsletter.

Global Fair would like to repurpose the additional funds given to purchase food that would be sold. Food samples would be offered for free, rather than the original plan to sell items for profit.

Sheila makes a motion to amend the wording of the prior motion at the December PTO meeting granting \$1000 to for the Global Fair. Funds will now be used to purchase food and pay vendors, food will be offered at no cost to Oak Hills families. Jenea seconds. Motion passes.

There will be crafts such as paper flowers and origami.

School is hoping to secure the same storyteller from years past to do an all school assembly.

5. Treasurers Report – Audra G

Checking acct at \$86,345.31. No pending deposits. Apprx \$12,185.25 remaining after operating budget, uncashed checks, and starting fund.

Movie nights have brought in apprx \$700.

ELF fund is at about \$64,221.28.

6. Volunteer Coordinators Report- Jenea P

Not all teachers have planned spring field trips. School needs to double check that busses have been secured for spring activities.

PTO will need to find a co-chair for Jog-a-thon next year. Jenea will train someone to take over the position when she moves on.

7. Old Business

a. **Global Fair** - see Principal's Report.

b. **New Website** - PTO board is working to update content on the new website. Leads should look at their own content and make changes.

c. **Snack Pantry** - Katie R

School leadership appreciates snacks. They request no fruit snacks, less Pirate Booty, and less jerky. Sheila will work with front office to be sure there is a designated area for snack drop off. Katie will make a list of requested items to send to families who would like to donate.

- PTO goal is to have work parties on the 15th of every month to refill teacher snack baskets.
- PTO would like to have a Snack Drive at beginning of year to bolster supplies. Possible idea to use Supply Drop Off day. PTO will ask for snack supplies periodically thru the year.

8. New Business

a. **Expenditure Process** - Katie R

Katie will meet with Shelley Rae to discuss how to structure facilitation of emergency help line item. There will be parameters of use. Shelley would alert PTO when needs arise. Goal is \$1000 line item. To provide for privacy, a small committee would meet to decide how those funds are used. Suggested committee President, Treasurer, Principal, and school counselor.

Katie will ask Shelley about creating a 'giving tree' type process to solicit needs from the community that may not fall within the scope of PTO.

Katie will meet with Shelley, bring outline of official expenditure policy to PTO Executive Board 1 week prior to the executive meeting. Details will be firmed up at executive meetings, and presented to PTO membership for approval at the February PTO Meeting.

b. **CVC Utilization** - Katie R

Discussion tabled until next meeting due to time restraints.

9. Meeting open to parent and teacher comments/concerns

Beaverton Community Wide conversation about race. January 29th, 2020.

Spaghetti Feed has been cancelled for the time being.

On the Move budget - this year, white envelope from was incorrect. Nicole Evanson would like to request PTO match

Nicole makes a motion that we use \$1163 from the general fund to the OTM bdgt.

Audra Seconds. Motion passes.

10. Meeting Adjournment

Jo moves to adjourn meeting. Mya seconds.

Meeting adjourned at 8:46pm.

Meeting minutes written by Jo Salicos-Murphy