

OAK HILLS ELEMENTARY PTO MEETING

October 16, 2024

Meeting called to order: 7:05pm
Oak Hills Gym and ZOOM Audio

Note Taker: Raina Gangwal

In Attendance: Alina Horrocks, Miriam Lamadrid-Ortiz, Melissa Hansen, Thao Do-Gwilliam (Principal), Erika Hansen, Leah Morris, Laura Hoffman, Raina Gangwal, Jessica Reed, Leah Seidman, Tami Rothenfluch, Mollie Zeuthen, Sarah Gradis, Sarah Will, Chris Merideth, Sophia Bui, Xigal Camargo, Katy Fonner, Mallory Stamos, Danee Berge, Andrea Seidman, Katherine Weitzel

Attendance Via Zoom: none

Meeting Recording Link:

https://drive.google.com/file/d/1xKOImUUINPITkpHnLRD5LOxChk_aQj-B/view?usp=sharing

Principal's Message:

- **Jog-a-thon:** We have met our Jog-A-thon fund raising goal.
- **Parent Teacher Conference Updates:**
 - Held the second week of November, 20-minute conferences (in-person and Zoom).
 - Information will be sent out in the October 28 newsletter.
- **Earthquake Drill:** During Kinder lunch, students adjusted well. **Kudos** to the kinders for being resilient and accommodating!

BSD Cell Phone and Device Usage Engagement Process:

Digital Device Survey and Engagement Process

- The district has distributed a survey to gather input on digital device usage in schools.
- All 57 schools in the district are participating, with an emphasis on keeping students focused on learning.

Purpose:

- The survey aims to collect feedback regarding the future use of cell phones and digital devices in schools.
- Oak Hills Elementary is engaging parents through the PTO meeting and will conduct similar discussions with teachers.
- Initial focus groups results will be consolidated and reviewed at the district level by December.

Process:

- Principal Thao Do-Gwilliam's presentation outlines the initiative and the process schools are engaging in.
- Discussions within OHS will also take place with 4th and 5th graders to include student perspectives.

Discussion Prompts:

- Principal Thao Do-Gwilliam also shared some prompts with the group to gather initial responses and answers.

PTO Business:

- Approval for 2024 May meeting budget passed.
- Bylaw changes:
 - Executive board positions will have two people.
 - Teachers and principals serve as consultants, not core members.
 - Budget increase approval raised to \$500.
 - Guardians can now vote in PTO.

[BYLAWS were approved and passed by the members and attendees.](#)

Upcoming Events:**Now:**

- Fall fest, Jog-a-thon tickets, movie night (Dec 6)
- Global Fair (Feb 6).

Next:After school clubs:

- The first club session was held on October 15, featuring pumpkin templates, and butterflies for KG, with 23 participants. More volunteers are needed, as only 3 were available per session.
- Clubs are held in portable 6, and announcements were made in the newsletter to raise awareness. A raffle may be introduced to boost interest.
- The first after-school club, supported by Mrs. Larsen, starts on October 29 and will run for 4 weeks on Tuesdays. Registration is required.
- A robotics club for K-2 students is planned for the new year.

Future:

Fifth Grade celebration committee

- A party is planned for the last Friday of the year, and the team is still trying to find a lead for the event.
- A newsletter will be sent to all parents, including ALC parents, to communicate updates.
- The blue bag program, featuring a QR code for the PTO, helps raise funds by collecting old bottles and cans throughout the year. Fifth graders can assist if others are unable to drop off bottles.
- Fall Fest will offer cash-only food items,

Volunteer Coordinator:

- An FAQ for teachers is being developed, and grade representative teams have been established for this year.
- Efforts are underway to determine how teachers can manage their own posts and how VC can serve as admins.
- Over 500 volunteers have been approved through Raptor, with middle and high school students getting immediate approval.
- BSD supports the Clothes for Kids program, accepting clothing donations and allowing the community to shop, with a drive scheduled for Dec 17-19 at Oak Hills.

PTO Budget and Treasurer Report:

- \$50K has been raised with potential for an additional \$2,500, totaling around \$55K.
- Budgets for Jog-a-thon t-shirts and field trips have already been finalized, and PTO funds are allocated for event lights.
- White envelopes are used for funding class parties, "On the Move," and Art Lit, though many were unaware of this.

Votes are needed for:

- \$1,600 for class parties (\$3 per kid for two parties).
- A potential budget increase for "On the Move" to be revisited at year-end.
- Increasing the family events budget by \$1,900 to bring the overall budget line item to \$5,000 (vote passed).

All votes approved and passed.

- Two field trips are booked for two classes (\$1,900), with a vote approved for \$20 per student for two field trips per grade, one of which could be an enrichment opportunity.
- Budget updates will require ongoing approvals.

Meeting adjourned at 8:04 PM.