

PTO Meeting Minutes 10.16.19

Katrina calls to order 3:03

Jenea motions to approve previous meeting minutes. Spring seconds the motion. All in favor

Principal's report - Sheila

Conferences - Nov 6th and 7th. Link to sign up is in this Friday's s'more. Parents who need interpreters get scheduled before it can be open to the rest of the school. It can be done as a phone conference if you choose to take a vacation during that time frame. On Nov 8th the office will be closed.

Spring conferences have changed dates - partly due to Ramadan. Moved to April 1st and 2nd. School for kids will be closed for the 2nd and 3rd, but the office will be open on the 3rd.

Biztown - 5th grade parents have a potential wish to keep Biztown and fundraise for the extra cost. This will also have to include the 4th grade. It is about a \$2000 increase in bussing funds that they will have fundraiser (up to \$4000 in bus fees). Biztown have dates set for us, 5th grade will go on Valentine's day and 4th grade will go on March 18th. This does not include the \$19 per field trip cost. Last year the student body kicked in \$300 just to pay for the field trip itself. Teacher instruction will be condensed again, but maybe parent/teacher groups can help teach during Library and Tech time. Hopefully next year we will be able to do with 4th grade with Biztown but there will be potential changes again with the district and transportation. Also volunteers of 30-40 per grade will be needed, this is parent's responsibility. There is a PTO line item of \$500 per grade. 5th grade parents will get 2 weeks to come up with a plan to finalize volunteers, fundraiser, time tables, etc.

MCTeacher Night - 10/17. Need PTO parents to help out. Jenn can do 4-4:45. Katie can do 6:00 - 7:00. Mya will do 6:00 - 7:00. Will see if Teachers can do 5:00 - 6:00.

Japanese Students - coming end of October. PTO wonders if there is something we can be done to help welcome? Possible breakfast items, Sheila to look into a possible get together with host kid and student. Also a possible sign welcoming the students?

Treasure report - Jen
See hand outs

Volunteer Coordinator - Jenea

Open positions - next year we will need a new clothes closet volunteer
November 20th is our Clothes Closet day. We will need volunteers, it is parent only volunteering event. Can Oak Hills do a clothing drive to to get items to donate? Audra to head research.

Conference meals- still looking for someone to take the lead. We have people willing to help but we don't have a lead.

Class volunteer coordinators- looking for them to send a weekly email when they are up and running to all parents in the class to keep them up to date on volunteering/class needs.

JAT - almost at \$44000 raised. Friday is the final packet collection day. The kids will have the three days before halloween to put in their raffle tickets into buckets in the cafeteria in order to potentially get a prize. November 6th will be assembly day when prizes will be given out. November 15th Sheila will be Ducktaped to the wall. Will need Ducktape donations if possible.

Staff room upgrades- Many items have come in. We need some more stick on subway tile, contact paper, and a set of dishes.

Live streaming - testing has gone well. We will try next PTO meeting to do a community full live stream.

Track update - Katie and Jenea met with Josh from BSD (facilities manager). We were assigned a project manager. Looked at how much for the Terra Linda and Raleigh Hills tracks (\$226,000 for Terra Linda and \$139,000 for Raleigh Hills). Raleigh Hills got a lot of donations from excavators and land surveying, can we look into our community for donations? We will need to spend \$20,000-35,000 for survey, drawn up schematics, etc and send that to Clean Water Services. And then Clean Water Services will get back to us with their numbers for their cost. This will not fix the field itself, this is just to mitigate the track water storm runoff. Next steps would be to make a motion to possibly spend the \$20,000 to \$35,000 to start the process. And also to ask the community if there is anyone(s) to volunteer their services. Volunteers will have to sign a contract if they are willing to help. Heather makes a motion to spend the money to get the survey, etc done in order to get final numbers. Jo seconds spending up to \$35,000 in order to get the process started. All in favor. The track will become BSD to maintain, but with the rubbery tracks, which are more slippery the first year, baseball cleats, chairs, fireworks, BSE doesn't have the funds for total coverage. So the PTO will need a line item in future to help maintain the track. Some years it could cost a couple hundred in maintaining, and some years it can be in the thousands.

PTO website - Javier is helping us refresh our PTO website and Jason (our current webmaster) is working with him to help get him everything he needs. Spring to survey/get feedback from the community and teachers on what is needed on the site. Spring will come back with the next PTO meeting with a template(s) and possible costs.

New business:

Executive boards meeting attendance - the board wonders, what should be the recommendation or requirement of those that are volunteering to fill upcoming board spots be? Do they need to be available for all meetings, 50% of the meetings, etc? Does it matter? Revisiting and redoing our bylaws is needed to be looked at within the school year as they don't line up with current PTO needs. We will put it out to the public to look for volunteers to help us go down that path. Invites will need to go out to committee chairs for the upcoming Executive Board Meetings.

Bike rack - Dominique/Green team has committed to getting at least 1 new rack for the school. They are going to try and get two (if they can get the shipping rate down). Talking about do parking tickets for bikes not put up on the rack correctly.

1 in 5 series - conversation amongst the Board about wanting to do more items in regards to parent education. 20% of our community is dyslexic, have food insecurity, etc. How can we help? Getting resources out to families. Can we do a snack closet to fill up for the whole school?

Katie motioned to end the meeting at 4:46. Jenea seconded.

Attendance:

Jo Salicos-Murphy

Crystal Hirata

Sofia Cabera

Sheila Baumgardner

Jenea Phillips

Katie Rupp

Katrina Cole

Jennifer Cooper

Sara Bourne

Mya Erickson

Spring Patterson

Heather Wadia

Audra Gilman