

PTO Meeting Minutes 5/13/19

1. WELCOME
2. Meeting Minutes - Need to approve Feb and April's meeting minutes. Spring makes a motion to approve the last 2 months of meeting minutes. Colleen seconded. All in favor.
3. Principal's Report
 - a. Presentation by John Ragno, a retired Beaverton School District Teacher. Katoh School is an English and Japanese school near Tokyo. Every year they come to Beaverton. It is a private school, there is a Japanese side and an English side. The Beaverton School District doesn't support visits, but as long as the principal has approved the school can participate. They are looking for families for the kids to come stay with, it is open to 4th or 5th grade parents next fall. The students will stay for 10 days, and will need picked up at airport and take them to school. They come with 3 chaperones. Just asking to spread the news. Asking the PTO to send out info. The kids come around Halloween week. The child does not have to have their own bedroom.
 - b. House bill 3427 Passed. Governor will sign into law and the additional money is slated for use in the 2nd year. Everything, including budgets and calendar, is back on the drawing board due to this passed bill. Budget committee will recommend 175 contact days, and not have early release days. This will decrease contact days by 5 and classified staff members up to 9 days. There is no calendar yet for next year until they decide if they are changing contact days. Teacher in service days will most likely come back, around once every three months. Sheila will send a proposed calendar as soon as she has it.
 - c. Proposed budget for next year is out, class size is still the main priority, Sheila is unsure if there is still going to be a 15% cut. K-1, 3-2, 4-5 is order of class size importance, with K - 1 being the classes that will have the smallest class sizes. See school budget proposal hand out. 573 projected students for next year. There is \$740 for the Sphero project left to be raised.
4. Treasurer's report - Jen C
 - a. As of April 30th - see handouts. The expense sheet shows how much money has been spent. Please hand in receipts 30 days after purchase for reimbursement.
 - b. Line Item requests for next year:
 - i. Green team - no chair yet
 - ii. DI - Alisa Gifford and Alyssa Nilson will chair. Registration and supplies request. \$200 request. "I, Alisa, is requesting and additional \$100 for DI teams next year." Alyssa is seconding. All in favor.
 - iii. Geography Club - no chair yet
 - iv. Art Lit - has not answered if they are coming back next year
 - v. Global Citizenship Committee- Dominique DeSpain is requesting \$500 as a line item in the next year PTO budget coordinated by the Global Citizenship Committee, with the money going for the Global Fair. Fair to happen at the end of October. This will be a continuing line item. Kim seconds, all in favor.

vi. Geography Club - no chair yet

C. Jen will communicate with current leads, and the PTO will blast out open spots if we don't have a chair. Sheila again requests a face to face with each event coordinator before each event. Also she recommends a checklist/binder to be made by current chairs and handed out to the next coordinator for ease of transitions.

5. Volunteer Coordinator - Lindsey

a. Open chairs for the 2019 - 2020 school year -

- i. Art Literacy
- ii. Ceramics
- iii. Green Team
- iv. Passport Geography Club
- v. Back to School Picnic
- vi. Staff Appreciation
- vii. Conference Meals
- viii. Popcorn Fridays
- ix. Dinner Night Out
- x. 5th Grade Celebration and Memory Book
- xi. Party Planner
- xii. T-Shirt Sales

b. Updates - there is now an Opportunity Calendar in myvolunteerpage.com to see what opportunities are available by day. Under Opportunities there is now a Opportunity Calendar drop box. You can view by each day, colored by which opportunities are open, for the whole school. Each grade has a workroom bin that has items to do if a volunteer has a spare time.

c. Upcoming volunteer need - Art night this Thursday. Field day - we will again use a spreadsheet for individual item sign up but sign up online for AM and PM. Sign up for field trip volunteers. 5th grade celebration, most likely will have enough parents.

ParentVue to pay for the field trip parent volunteers. Do not use paypal.

6. Auction - 90 people in attendance. \$16,000 in proceeds now, teacher experience money is still coming in. Expect around \$1000 for the teacher experience. As of right now this is going back to the principals budget. Right now there is around \$50,000 in Enrichment Leadership Funds for the track. The Beaverton School district has been making it a challenge to continue working on creating a track. Katie is working with our Zone 2 representative for the school board as a last ditch effort. We are trying to get a denial from the school district saying that the track isn't a viable option. Then PTO will be asked on to vote on at what we will want to do with the money. Next a refund will be offered to each person who contributed. From the auction, ticket sales and 1 sponsorship will still go to track ELF fund, the rest of the funds remaining will go to potential principal's fund. Sheila potentially has a project in the future, she is working with a project manager to switch out all lights to LED lights. Rubberizing floor of play ground, playground equipment, may be potential ideas for use with the money. Put to the community to start brainstorming for ideas and maybe a survey to staff members for ideas. Katie would like to make a motion that the proceeds from the auction be rolled over to next year as a line item titled school support fund. Lindsey seconds. All in favor, none opposed.

7. School supplies - Angie. The idea was to shift from Edukit school supplies program that was used last year, with a program from our PTO Amazon link. People can create a public list, sent through the link and the items will be on that list. Once purchased the items need to be sent to the student's home, not to school. Requesting that the teachers send out links to the lists via Seasaw. Also Angie will make a video clip of how to order through the link. We will not continue with EduKit and work on the Amazon lists.

8. Teacher appreciation week - Kendra. Monday was flowers and a big hit. We will need more volunteers next year, will need to make some verbiage changes next year to make sure that kids know that their flowers don't just go to one teacher. FroYo premade desserts for Monday afternoon. Chick-Fil-A on Tuesday. Wednesday was pizza. \$840 total was spent for the whole week. Thursday was potluck. Friday was donuts and coffee.

9. New businesses - Beaverton School District does not allow fundraising for travel and extracurriculars. So how do we support alumni in the future? This is a discussion in the future for the community. Spring to put together a policy for supporting the alumni. Sheila would like to know at the beginning of the year if there are any fundraising events to look at the calendar through the year. Food sales at events would be welcomed, but this needs to be planned out in advance.

10. New board positions - Katie

- a. Kim would like to nominate Audra Gilman for treasure. Audra agrees. Charli seconds. All approved.
- b. Kim would like to nominate Angie Zahler for co-volunteer coordinator. Angie agrees. Dominique seconds. All in favor
- c. Kim nominates Jenea Phillips for co-volunteer coordinator. Jenea agrees. Nicole seconds. All in favor.

Meeting Attendance:

Mya Erickson
Colleen Seitz
John Ragno
Sheila Baumgardner
Charli Sand
Jennifer Cooper
Jenea Phillips
Angie Zahler
Audra Gilman
Alyssa Nelson
Nicole Evans
Nicole Dowey
Alisa Gifford
Spring Patterson

Lindsey Burnham
Dominique DeSpain
Katie Rupp
Kim Harris
Kendra McGlothan