

## June 3, 2019 ---- PTO Meeting

### Katie—Welcome and Introductions

1. All approved May meeting minutes.

### Spring and Kyle—PTO Survey

1. 117 parents were surveyed
2. Qualtrics gave us this survey for free. We should send them a thank you.
3. Please view the June PTO Meeting Survey document on the PTO website to view the results.

### Dominique—On the Move and Green Team

1. Tomorrow is the last day for on the move. 12 Staff Members earned the marathon shirts.
2. Green Team—New bike rack, sandwich board for cross walk safety, 26 students participated in Green Team, worked with ISB in kindergarten and first grade about sustainability.

### Lindsey, Janae, and Angie—Volunteer Needs

1. Open committee chair positions: green team, passport club, dinner night out, staff meals, popcorn Fridays, and party planner organizer
  - a. If you would like to fill one of these positions, please email the volunteer coordinator.
2. Art Lit would like a co-leader.
3. Field day needs a few more volunteers, but it may be rescheduled. Go to the volunteer page to sign up.
4. Next year plans:

- a. We need to start thinking about the PTO picnic to book food trucks, reserve the space, get a DJ, etc.
  - a. It would be ideal to choose food trucks
- b. The beginning of the year welcome coffee will be outdoor to greet families and make it more inviting.

#### Nicole—This Year's Budget

5. We have \$87,647.47 in assets, but we have 52,871.68 in liabilities. After final checks have been cashed, we have \$13,713.98 left over.
6. Anybody that has outstanding receipts needs to get them submitted by the end of this week.

#### Jen and Audra—Next Year's Budget

7. There are two proposed budgets for next year. Budget one includes everything from last year and the changes that Sheila asked to make. Budget two includes those changes, everything we had last year, and an increase to some line items.
8. Please see the link to the proposed budgets:
9. Comments related to the budget:
  - a. Should we increase the teacher stipends?
    - a. No, we have about \$3,000 left over from last year.
  - b. Should we have the PTO fund On the Move rather than fund it through white envelopes?
    - a. No, not all children participate, and we do not have an issue getting funds with white envelopes.
  - c. How will the school support fund work?
    - a. It will be like a RFF (Request for Funds) for any staff member of the building. They will come to the PTO to make that request.
  - d. Should we pay for a survey system?

- a. We need to follow up with our survey results.
  - b. It would be nice to be able to get something for free.
  - c. We can wait and once we figure out if we want to do it, then we can do a request for funds next year.
  - d. Maybe we should try to get Google Suit for Nonprofits that would get us free surveys.
10. Any committees that do not have a committee chair will no longer be funded. We need a committee lead by the first September PTO meeting on September 18<sup>th</sup>.
  - a. Heather Wadia Volunteered to lead the Passport Club.
  - b. Ava S. will be the Ait Lit Chair, but she would like to a co-chair.
  - c. We still need someone for Green Team.
11. There was a written vote. Budget two was unanimously voted on. It is approved for the 2019—2020.
12. Jen Harvey made a motion that we use the general donation funds to fund the \$690 for the third grade Sphero project. Mya seconded the motion. All in favor, none opposed.

#### Katie—Track Update

13. The track has been denied by the district.
14. We need to reallocate our ELF to another purpose.
15. We need a signed form from everyone that attended the auction to redirect their funds. We will be able to send it out through an email to these individuals.
16. The movie nights are the tricky part. We do not have receipts for these nights, so we potentially may not be able to reallocate these funds.
17. There may be something through the Department of Justice that will allow us to reallocate the funds. Or we can connect that Nonprofit Organization. Jo and the track committee will look into it. Anyone that has suggestions or contacts, please let us know.

## Heather Lambert—School Gear

18. She would like to go back to My T Print. The Nike apparel was expensive, and not as many people purchased them. We were also not able to purchase t-shirts for the staff.
19. We can now order them online through M T Print. You can choose the color online and the style you want.
20. You can see the site at [stores.mytprint.com/oakhillselementary](https://stores.mytprint.com/oakhillselementary)
21. They can be delivered to the school (Heather will pick them up and pass them out to their child's classroom).
22. We would like to have set dates to push orders and get them to families on a set date.
23. They will be available at the Back to School Picnic.
24. Spring makes a motion to change our apparel company back to My T Print. Charli seconded the motion. All in favor, none opposed.
25. We will have a slight profit on each product sold that we will buy the teachers their shirt and left overs for kids that need them.

## Katie and Sheila—Meeting Changes

26. The PTO and the school calendar was made last week.
27. PTO meetings were changed to Wednesdays.
28. We will still alternate 3:00 meetings and 7:00 meetings
29. We added in meetings for November, December, and March.
30. We will change the meetings to the third week of each month.
31. Sheila was suggesting a board meeting prior to the PTO meeting to help speed up the upcoming meetings.
  - a. It should be a required, but at a better location. The goal is to come, but if you have something come up, it is okay.
  - b. It will be on the evenings of the second Wednesday.

Meeting Attendance:

Kim Harris

Katie Rupp

Janea Phillips

Spring Patterson

Sheila Baumgardner

Jennifer Fipps

Charli Sand

Jo Salicos Murphy

Lindsey Burnham

Colleen Seitz

Taylor Standridge

Dominique DeSpain

Jennifer Cooper

Kyle Patterson

Heather Wadia

Audra Gilman

Angie Zahler

Nicole Evanson

Jen Harvey

Heather Lambert

Mya Erickson