

PTO Meeting Minutes 2/11/19

Approve January Meeting Minutes

Charli makes a motion to approve meeting minutes

All approved

No Opposed

Principal report - Sheila B. and Jen D.

District approved giving the school \$4000 that they were going to give to individual teachers, make sure every teacher gets books. Still need to find \$2000 to complete set #2 of non fiction books. PTO already purchased 1 set for the school and now Sheila is coming to PTO for set #3. Ideally we will get the 4th and final set this year, if not will be next year. We (the school) has to purchase things now, everything needs to be delivered by the 30th of June.

Treasures Report - Nicole

Treasures have been without deposit slips, so haven't been able to deposit recently but deposit slips were received today. Chase account is current as of 1/31. Paypal is popcorn and 5th grade celebration money. \$1600 total in uncashed checks including for the first set of non-fiction books and paying for the water fountain. \$25000 is overage right now. General donation line item; anytime we have something approved it comes out of general donation and not jog-a-thon's line item. The 1st book set has already has paid. Technology line is from last year's agreement to help with the sound system. Green team line item has water fountain removed/paid.

Jenea - I would like to make a motion that we purchase a 2nd set of non-fiction books. Coleen second the motion. All in favor. None opposed.

Principal's Report Continued - Sheila and Jen

Scholastic book fair money is in the general fund. They are thinking of using \$2000 from there to supplement the money needed for the 2nd set of Non-fiction books as it will be supplementing classroom libraries. Also Spring book fair is coming which will supplement the library's fund. 1 set of books is for K-5.

We want to allow kids to borrow from their own classroom library with the idea of getting the right reading level book, that is high interest for each child. The Bookshelf app is a fine option but not the same as having a book in hand. The teachers have all agreed and after spring break kids can borrow from their book box.

Ethnotech, a story teller, came on January 31st to do an assemble. A grant was written for the assembly, so only 20% of the cost of the assembly we had to pay (\$185). All the other assemblies are taken care of for the year so may take money out of assembly budget to pay for other items.

Tuesday morning, Feb 12th, parent workshop on writing will be held at the school. Julie and Toni run this workshop. Ideally they will try and videotape it for parents who cannot be there. Julie and Toni will show what is expected at each grade level K-5. The will have students come as a part of the demonstration. It will be held in the green room.

Feb 21st will be the dance. Irish dancers are coming. Will probably have hula dancers as well. Punjabi will do a traditional Bhangra dance, they will come ~ 7:15pm to do their dance and demonstrate how to perform the dance.

Global Fair planned for the Fall needs more volunteers and they are starting to prep now. It will be in the evening with rotating hands-on booths. ISB students will come in and lead groups but the school is responsible for materials and food for the ISB students. Hands on activities, food vendors and possible demonstrations during the fair.

Feb 22nd, OBOB battle has moved up to that date due to the district event being the weekend after the 22nd.

March 1st is PJ day, Read Across America Day. Speakers come for that day and looking for people like fireman or policeman to come and read to the kids. If you know of anyone that would be good to come read for the kids let Jessica Baker know. Festive fun day honoring reading.

March 7th, STEAM night. Lower key then last year due to split with PTO Stem night. All teachers will have 1 or 2 classrooms with hands on activity. If a child does an activity he/she will get a punch card which will lead to tickets for a raffle. One boy from Westview will do a sculpture demonstration in the cafeteria, then there is a movement activity in the gym.

March 15, 5th grade music night moved to March 15th.

Question to the PTO - Winter party and Valentine's day. Some classes are having a hard time with room parents not taking charge. This was a concern brought forth by teachers. It is a big volunteering activity. One possible solution seen at other schools is where they do a PARTY IN A BOX, where a committee of parents plan activities for each grade level, decide what they are serving for food, organize a quick meeting for room reps to gather and explain what will happen during the party. Refreshments purchased or donated in bulk and housed at the school. Room reps pick up treats by grade level and will know the preset activities. Scholl's Heights does this, Sheila ask if they could they give examples of what they do. 1 teacher right now doesn't have a classroom coordinator.

Nancy Riles school does a 5th grade project. They post an 8 x 10 picture of each kid with what they want to do when they grow up. We have 4 bulletin boards that we can fill out with these pictures. Technology will work on the pictures, quotes, etc. and it will cost about \$300 for the project. 5th grade is currently doing a memory book. We can share the 8 x 10 with the 5th graders for the memory book and the pictures will be gifts to the kids when they graduate. Asking if we can use \$300 of the budget to help with that. Jenea makes a motion that we move forward for \$300 for the 5th grader project. Coleen seconds the motion. All approved. None opposed.

Community Service hours needs to be done by middle/high school students. An 8th grader has approached Jen, she is from Rachel Carson and works with Blanchet House, she is trying to organize dollar drives in schools. Her hope is every kid could bring a dollar in. She is thinking in March to do this at Oak Hills. There was a concern that this would overlap on any PTO fundraising; the PTO approved this project. The student will create flyers and bring in.

Will teachers be asked to submit projects/times/events to the auction? If so, now would be the time to ask them. The auction committee will meet in the next 10 days and discuss this.

Parent concern:

Q: Her student is below grade level in reading, writing, and spelling. She asked the teacher to get help for her student and was told there wasn't room.

A: Sheila responds that for K - 2nd students interventions in the classroom should be enough to get to the grade level. Those students who get pulled out for assistance are a grade level plus behind.

Q: Is reading intervention possible in the budget cuts.

A: Sheila said that we have 2 ½ time people for our intervention. Each elementary school is budgeted for 1 full time IA (Instructional Assistant) employee. We do not know at this time if it will be cancelled. Size of school defines IA time. The school adopted a new phonics program for k-1 this past year and 2nd grade will get it this summer. It has been really successful. Our Beaverton School District standards are rigorous, and not consistent across schools in the area.

BSD is proposing 22 million or up to 35 million budget shortfall. The Governor submitted her proposed Budget in January, but the legislature has until April to approve or respond to that budget.

PTO parent attendance. How do we increase parent involvement as we need at least 2 parents per meeting to approve motions and we are close to not meeting that every meeting. Possible solution is a requirement of people that are a part of a committee to come and discuss with the PTO prior to their event? Pay an IA to stay after school and watch children so parents can attend? PTO survey will ask a question getting parents idea.. Do we do monthly meetings since we take a few months off? Do we change day that we do it? Spring to send out draft of survey. Sheila to check with other schools.

Next year calendar for JAT? Will wait for conference calendar to come out to plan the whole year, but it is safe to plan for JAT to be the first Friday in October. Jamba Juice is a hit with the kids and needs to be booked early.

Volunteer Coordinator Report - Lindsey and Jo

Seems to be going ok. Movie night volunteers was ok but not many people showed up.

Upcoming events are the Valentine's parties on Thursday.

Asked if Jen needs STEAM night volunteers? Yes she could use 5 volunteers, especially in tech lab when movies are played. Otherwise STEAM night will have high schoolers or teachers leading activities.

Classroom coordinators - are they being effective for the teacher? Sheila to ask teachers. Volunteer Coordinators to come to the monthly leadership meeting as an agenda item to discuss with the teachers what roles are needed and what is/in't working. March 5th at 2:15 is the next meeting. Could an IA help train volunteers get stamp of approval to support student reading in the classroom? That is a possibility. Still looking to create a "Get Involved" tab on the PTO website to help get parents signed up to volunteer. School's website will be updated soon, there could be a volunteer button on that. Can we ask that classroom volunteer coordinators send out emails monthly of what activities are needed for the classroom? More discussion on that needed. Sheila and Jen can add volunteer updates or links in to the weekly S'more newsletter, they need to be sent in by Wednesday to be added.

Dance update - serving pizza and concession. \$3 per person or \$10 max per family at the door. Also asking for gently worn clothing items to be donated to Childrens Northwest Outreach.

Washington County Programs - Spring

Email was sent out to parents asking for feedback on the programs and there was some interest in 3 different programs, the Internet Safety program, Kids Safety for 5th Graders, and Protecting Children program. At this point we want to schedule the Internet Safety and Protecting Children programs. Need more interested parents/kids for the Kids Safety program. Will add the information to the 5th grade Facebook page to generate more interest. Tentatively we will schedule Programs adjacent to PTO meetings on April 15th and May 13th at 6pm.

Movie Night - Kim

About half of the people came due to the weather. Total profit was about \$500. Went smoothly, had enough volunteers.

Auction Update - Kim

Still trying to settle on a venue to use for the auction, looking at Hoffman Farms as a possible venue. Still waiting for pricing. Getting estimates for chairs, linens, bartender, etc. but have a caterer in place. If anyone knows of a good venue please give that suggestion to the auction committee.

School Supply Company - Katie

3 companies reached out to Katie to try and get our business. Sheila to ask for updated supply list from teachers. EduKit was the company we used this past year and there no negative comments about the service so Katie will be asking EduKit to see if they can meet pricing of competitors.

Board nominations should be discussed at the next board meeting in April. We'll revisit the emails/facebook blasts that were sent last year to gather interest in board vacancies and send those out again.

In Attendance:

Jo Salicos-Murphy
Lindsey Burnham
Charli Sand
Spring Patterson
Katie Rupp
Colleen Seitz
Nicole Evanson
Jenea Phillips
Sheila Baumgardner
Jennifer DeMartino
Mya Erickson
Kim Harris