

## PTO Meeting 4/15

### 1. Welcome - Introduction

### 2. Sheila's report:

- a. Additional request for funds - the schools budget has been cut by 20% in December. \$12,000 already given for classroom nonfiction books by PTO. Requesting another \$6,000 and that would give us the 4th full set of classroom books. If we lose classrooms next year we will let the remaining 3 classes divide the 4th set up.
- b. Also requesting for Biz Town field trip cost to reimburse the school for \$750. We will not be doing Biz Town next year. Nothing that is taught to in Biz Town is integrated into the common core standards, class time for reading, writing and math education. There is a Biz Town summer camp to consider. Info handed out.
- c. Sphero grant for 3rd grade. Intel has paid half, they are looking to fundraise the other half. Site for donation for that was in the last newsletter.
- d. Per teachers only about ½ of the kids/parents have signed up for spring conferences.
- e. Kindergarten orientation is April 26th. Asking for PTO representation during the orientation. PTO can put in a handout or volunteer signup information for the packet that is given out during the orientation. New kindergarten parents automatically are signed up to receive S'more, the school can put them in a separate email group if we have other items we want to send them.
- f. Earth night STEM night is next Thursday April 26th. 6 students will represent Oak Hills in the science fair for the district. It is the first time we will have students representing from Oak Hills
- g. Teacher appreciation week, May 6th. Handouts of what our teachers like will be filled out by the teachers and will be by the volunteer check in desk in a binder for everyone to view.
- h. Communication from the district on Wednesday but about budget costs. The next Friday newsletter will have an explanation on what it means for the school. This is the first round of budget cuts. Legislature pressure is still needed. May 8th will possibly be a teacher walk out day, does the district have a plan? One has not been sent out yet.
- i. DI team, from middle schoolers that went to Oak Hills, have asked to have a fundraiser during the Earth Night. Sheila will make a decision and let the team know.

### 2. 5th grade celebration - Kellee Hernandez

Have about \$4,600 raised. Total expenses are about \$3,400. Outback for food, shaved ice and a party rental company with a bouncy house. Photo books are being made and pictures are downloaded by parents. Henna artists coming in. It will be at the oak hills rec center. Permission slips for access are still needed. Volunteer sign ups still are needed. Hoping to ask teachers to join in some activities. All activities need to be approved by risk management, the team will get these to Sheila in the next few weeks.

### 3. Treasurer's Report - Jen C

Total amount in fund is over \$72,000. Pending items from 5th grade, popcorn sales, etc. Uncashed checks will be closer to \$8,000. General fund has a little over \$15,500.

Sheila is requesting \$750 to offset the Biz Town per child amount. Total field trip cost was \$18 per child, but to keep the cost in line with other field trips they only requested \$11 per child. Parents didn't realize that they paid a lower cost, there was a request from a parent to approach the 5th grade parents to pay the difference to the PTO and then PTO to pay the \$750.

5th grade has asked for 8 x 10 pictures - bulletin board to do a tribute for the kids. The kids are writing something special about themselves, to be printed and put on the bulletin boards. We will give the files of the pictures to the auction committee to create an image. The pictures will then be gifts for the kids. Total price is \$300.

RFFS that were approved by the board:

Ms. Nice requested portable lap desks for \$125

Mrs. Guerra requested classroom headphones for \$193.78

Mrs. Fipps requested classroom stacking bins for \$27.94

Mrs. Moran requested classroom headphones for \$133.92

3rd grade teachers requested books, \$213.37 per teacher

Mr. Gelling requested book bins and baskets, 12 at \$8. \$96 total

Mrs. Nice requested bookshelves for \$47.99

Mrs. Selby requested lapdesk, 4 at \$22.94 for total \$91.76. Also requested headphones, 10 at \$9.90 10 for a total of \$99.90.

After all of those approvals we have \$793 left in RFFs.

Ms. Boling asked for xylophone and a contra base Bar G. For \$740. Kim makes a motion to approve the percussion instruments for \$740. Lark seconds the motion. All in favor. This has passed.

3 other requests for funds (general funds):

Global Committee is holding a Global Fair around the end of October, and is asking for \$500. The fair will have somewhere between 3 and 6 performances, food vendors, activities related to different communities and cultures. Trying to pull from diversity from our own community. There will be the need for performer deposit. It was decided to add this as a line item for next year's budget.

OTM ask for funds for staff marathon shirts. 15 shirts for \$225.

Sheila is asking for 3 sets of 3rd grade nonfiction books and 3 set of 4th grade nonfiction books to complete the sets for the school. \$6000 for nonfiction books.

Total additional funds requested will be \$6525 total for the books, shirts, and pictures (see above). Dominique made a motion for the PTO to spend \$6525 for the 3rd and 4th grade books, for the 8x10 pictures, and the On The Move shirts. Kim 2nd the motion. All in favor.

Volunteer coordinators - no report

Nike Gear Up - Lark

This was the 1st year of all shirts/apparel to go through Nike Gear Up. There was a big push at the start of the year. Aug/Sept/Oct saw a total of \$567 of sales. The minimum to keep

the website open is \$1000 per year, we don't hit the year mark until Aug 2019. We can go back to someone to running the t-shirt collection stuff, but then the prices go up due to it not being stocked in the warehouse. Heather is in the process of getting another logo made, she would do t-shirt committee in person again but would like to have someone under her to teach. Previously orders would get sent to school or Heather, and then it would have to be distributed. \$10 t-shirts, \$12-\$15 for girl shirts, hoodies for \$20 if we didn't do Nike Gear Up. Lark will do another push for Nike Gear Up this spring, as well as make a flyer for the kindergarten orientation. Possibly recycle shirts in the future due to donation basis for a green team activity. Cost breakdown info will be sent from Lark.

#### Track and auction - Kim

Ideally the team would like people to purchase Auction tickets sooner rather than later. Auction is May 3rd from 6:00 - 10:00. Volunteer post was sent out, 8 volunteers needed and you get a free ticket if you volunteer. Ticket prices are \$50 per person, \$90 for two. Havana nights is the theme. There will be a 50/50 raffle, wine wall, silent and live auction. Dinner and drinks. About 55 people already attending which is higher then where we were at this time last year. Will give a best guess by this friday to the caterer. Request of Cynthia to send out a school wide email with the auction information. Would like staff to make a decision by this friday if they are coming.

#### School Supply Company - Katie R

Edukit is who we used last year. They were a little bit of higher end but there were no complaints last year. Angie will look into an Amazon list to purchase and drop/ship to the school and what our options are

#### Committee Chairs - Lindsey

Only 7 out of 23 people have said they will be coming back next year for committee chairs. Treasurers will invite committee people to come to May's meeting to make sure their line item is on the budget for 2019-2020.

#### New board positions - Katie

We have a position open for every position except secretary and vice-president. Jo moving to secretary. Lindsey and Nicole are not coming back, Kim to come back in Vice President role. Spring, Katie, Mya and Jen have their second year next year. We have two volunteer coordinator positions available. We will bring the information to the Kindergarten parents to get their interest.

#### Teacher appreciation week - Kendra

Recommendation of items/things to be done each day by the kids: Monday - bring favorite flower or flower print. Tuesday - bring in hand written notes. Wednesday - supply them with thanks (school supplies). Thursday - any treat. Friday - thank them with cards (gift cards).

From the PTO Kendra, Andra and Sheila will work together to decide what days and companies have worked well in the past. Sheila likes to do something herself, usually a breakfast.

Conference Meals - Angie

Wednesday from Sweet Tomatoes there will be 3 large salads and 4 or 5 different soups with rolls

Donut Palace donuts on Thursday morning with fruit

The Meating Place will be doing lunch on Thursday with an assortment of sandwiches

Baked potato bar from Outback for dinner

Snacks - fruits, granola bars, mixed nuts, veggie trays, hummus

We need to renew the license for Movie Night, at this time there are no more movie nights scheduled for this year.

Attendees:

Mya Erickson

Katie Rupp

Kim Harris

Angie Zahler

Jo Salicos-Murphy

Jennifer Cooper

Kellee Hernandez

Melica Ellerbrook

Melinda Carlson

Charli Sand

Lindsey Burnham

Sheila Baumgardner

Jennifer DeMartino

Dominique DeSpain

Jenea Phillips

Lark Asbury

Mandi MacAskill