**Agenda:** Oak Hills Elementary Parent Teacher Organization

February 12,2017 - Oak Hills Elementary School @ 7pm

1. Welcome/Introductions: Lark Abury/Wendy Turinsky
2. Principal’s Report: Principal Sheila Baumgardner
   1. Future Ready Legacy Project Update
      1. TV’s & carts have been delivered to the classrooms
      2. Carl Meade from the district sent guys to assemble the carts
      3. The Apple rep who works with the district said the iPad order is delayed
      4. See attachment for breakdown of costs for the new technology in the classrooms.

b) Grade Level Funds: Purpose/Plans/Request to reallocate

i.)   each grade gets $1000 for the year.  Most of the money has gone to the grades field trips. the teachers agreed to use the funds they have not used or will not be using this year to help pay for the unanticipated expenses that came with the TV’s in their rooms.

ii.)  teachers will provide budget proposal for the rest of the year and next year.

iii.)  the district will be buying our school three stands for the iPad pro's to try out so we can decide what kind of stand would work best.

3)  Treasurer’s Report:  Mandi MacAskill (see attachment for breakdown of funds)

1. The Luau brought in ~ $650 from donations at the door.  From that we must subtract the custodial.  The money from the concessions sold goes towards the 5th grade field trip.  We will have numbers for that by next PTO meeting.
2. Teachers who spend money for class parties turn in their receipts and then get reimbursed.  The teachers are aware of their budget for the year.
3. Inquiries about what the funds for the assemblies will be going to.  Principal Baumgardner told us she was looking into a Body VOX assembly which would cost about $1000
   1. A suggestion was made to invite Heidi Schultz, the author of “Hook's Revenge” to come in and talk to the 3-5th graders since that was one of the books some of them read for BOB.  She will be at Jacob Wismar sometime, so we would have to ask and see if she would be available to come to our school.  The cost would be about $400.

     d. There are some excess/unallocated funds the PTO has due to making more money than planned during events such as JAT etc.…

i) Dominique DeSpain made a motion that we use some of the excess/unallocated funds to pay for the 2-year insurance on the 24 TV’s, 24 extension cords, and iPad covers for a total of $3,357.60 that were unanticipated expenses and that the teachers get back their remaining funds for the year and to restore the $850 back to the tech teacher.  Kim Douglas seconds the motion.  A question was asked where these excess funds came from.  It was explained that it was overage from Jog A Thon, t-shirt sales, the Luau, etc.… that made more money than we had estimated.  All in favor to use some of the excess/unallocated funds to pay for the 2-year insurance on the 24 TV’s, 24 extension cords, and iPad covers for a total of $3,357.60 that were unanticipated expenses and that the teachers get back their remaining funds for the year and to restore the $850 back to the tech teacher.  None opposed.

      e. Principal Baumgardner has submitted a work order for the flooding of the track and the roots that are making cracks and making the track unsafe.  The Deputy of facilities have been supportive.

Principal Baumgardner distributed a handout (see attachment) that shows the school demographics, and gives information on how teachers have been collaborating to better teaching techniques and provide support within the school as well as to parents.

4.)  Old Business

1. School directories have been handed out.  Next year we are planning to make a directory that is available through a mobile app or on a website.  We would like to find a safe way to have the families in the school to have their information available to other families in the school.  We are hoping to have more information about how we can go paperless with the directory in May.  If anyone needs a directory we have less than 20 available for $5 each.
2. Cub Scout Pack 726 Update:  Lark/Jacqui.  Oak Hills Elementary was the troop's charter for several years.  Recently the troop has been meeting at the Oak Hills Church.  We cannot sponsor the troop legally with our insurance.  The troop found a new sponsor/charter with the Oak Hills Church.  We have signed off the checking account and locker over to them.

5.) New Business/Parent Questions/Concerns/Comments:

1. 5th Grade Celebration Fundraising: Melica Ellerbrook.  They have raised about $2,800 selling Jamba Juice cards.  The celebration will be held at the Oak Hills Church.  They will need busses to transport the kids to and from the bowling alley.
2. Grant for Art Legacy Project: Rebecca L & Heather L - They got the grant for the project.  The artwork will be on the right wall as you walk into the school through the front doors.
3. Luau update:  It was very well attended.  They estimated about 400 people showed up for it.  There was about $625 in door donations!  Also, 7 large garbage bags of coats, blankets. Gloves, scarves, etc.… they took these donations to the Sunset Presbyterian church who have a helping hands program.  Daniel Cho was the DJ and did a wonderful job!
4. School Supplies Kits: Sara Bourne
   1. She got four different quotes which were anywhere between $35-$55/kit.
   2. The company, School Kids, has been very proactive and wants our business.  They have offered to give the school $100 credit if we refer another school to them and/or if we sign up for a 2yrs to use them.
   3. There is a set amount for the kits.  No quantity discounts.
   4. You would pay online for the kit and it can be delivered to the school.  Sara will be checking on the time frames for how long certain steps in the process would take like how long would it take from time of order to when the kit is delivered.
   5. The school kits will be discussed at the next PTO meeting.  Some of the last comments or suggestions were to use it as a fundraiser, whether to make the kits an option or required (already leaning towards just making the kits an option), thoughts about sending out a survey to the parents to see what they thought or just have it available and see how many use it, could we have it ready before Kindy Round Up in April so it can be advertised to parents there?

    e. Next Legacy Project/Track: On The Move

  I. Lark motioned to allocate the ELF funds of 2017 and beyond until enough funds are made to go towards the planning and building of a new track for our Oak Hills Elementary school.  Kyle seconds the motion.  Someone suggested to talk to people at Terra Linda since they had their track redone recently.  It was clarified that repairs will still be made to the track so it will be safe for the kids prior to getting a new track.  All in favor of allocating the ELF funds of 2017 and beyond until enough funds are made to go towards the planning and building of a new track for our Oak Hills Elementary school.  None opposed.

f. Spring Planning/Look Ahead:

i. Kim Douglas would like at least one person to step up and be her understudy to learn the in's and outs of JAT so she may hand it over to someone else since she might be working full time in the near future.

ii. A question was asked if there wasn’t going to be a musical this year could there be a fun activity like a talent show?  Discussion consisted of what parameters would there be?  There would need to be a screening process for each talent, how do feelings not get hurt if someone is not chosen to perform, this will be discussed further at the next meeting.  People agreed that giving the kids opportunities to perform is needed.  Mr. D is planning to have 2 performances this year.  It was mentioned that our school does put on a spelling bee which is organized by the TAG department and all students are welcome to participate.

iii. Heather Wadia asked if she would be able to do a fundraiser at an existing activity.  She mentioned she would like to raffle off 3 items at STEM night.  The funds from the raffle sales will go towards LEGO robotics.  Principal Baumgardner and PTO members thought it was a great idea and she could go for it.

iv. It was asked if Dinner Night Out for Pizzicato could be scheduled for March 7th.  That date was agreed.  The backup date is March 14th if the 7th doesn’t work for Pizzicato.  They offer 20% of sales and the funds made will go into the general fund.

v. We need a parent to help with the end of the year slideshow along with music.

vi. Washington County Sheriff's office reached out and asked if we could be interested in the Deputy Outreach Program, which means the Deputy would come to a PTO meeting and talk about our area, parents would have opportunities to ask questions, we would all get to know our Deputy better that patrols around our area.  There was great interest, so Wendy will be responding to the email.

vii. School Safety Night was lightly attended but it was still a good night with a lot of information.  Some topics that were discussed were, sexual child abuse, bullying and cyber safety.

6.) Announcements/Important Dates”

1. Dr. Seuss Reading Celebration/PJs Day: March 2
2. STEM/Future Ready Night: Thursday, April 6, 6:30-8pm, There will be fun interactive activities like a robot or green screen in the gym and all the classrooms will be open so teachers can show how they are using the new technology to better learning in the classrooms.
3. Next PTO Meeting: Monday, April 10th at 3pm
4. Volunteer Appreciation Tea: Wednesday, April 19th, 1:15=2:35pm, each grade level will be performing.
5. We need YOU: PTO Leadership & Fundraising 2017-2018, Lark promises not to give you a title if that is what will scare you off.  Please come to a PTO meeting to see how you can get involved.  There are places for everyone!

**Oak Hills PTO Attendance**

2/13/17

Lark Asbury

Kim Harris

Wendy Turinsky

Sheila Baumgardner

Melica Ellerbrook

Kathryn Webster

Nicole Dewey

Alex Boschma

Kyle Patterson

Kristin Hamann

Jessica Styles

Michelle McGhee

Angela Karim

Heather Wadia

Dominique DeSpain

Jennifer Cooper

Hilary Franks

Kim Douglas

Teresa Nase

Sara Bourne

Heather Hoxie