

Agenda: Oak Hills Elementary Parent Teacher Organization

August 17, 2016 - Oak Hills Elementary School

- 1) Welcome/Introductions: Wendy Turinsky & Lark Asbury
- 2) Principal's Report: Principal Sheila Baumgardner
 - STAR cards (Safe Totally responsible Always kind & Respect) to replace Otter notes
 - Teachers & Principal attending reading training sessions
 - Class building activities: help kids to articulate how they are feeling and why and how to problem solve
 - Future ready school : 5th grade is 1:1 ratio for chromebooks. Other computers and devices have been updated or replaced
 - Younger siblings allowed in workrooms. Sheila will talk with teachers about letting younger siblings come with volunteer into classroom.
 - Enrollment has dropped ~50 kids (below numbers are estimates and can change)
 - Kindy, 3 teachers ~ 20 kids/class
 - 1st, 4 teachers ~23 kids/class
 - 2nd, 3 teachers ~25 kids/class
 - 3rd, 3 teachers ~29 kids/class
 - 4th, 4 teachers ~25 kids/class
 - 5th, 3 teachers ~28 kids/class

New staff members (sorry if names are misspelled)

- Wendy Evans, 4th grade
- Tressy Hawkins, 3rd grade
- Victoria Richardson, 5th grade
- Margaret Willis, 3rd grade
- Anna Valey, Tech

After school daycare was asked about. There is a possibility of having an after school daycare which would use the portable that Art Lit uses. We have to wait and see after moving things around if there is space.

Class lists will be posted at the back to school picnic

Vestibule will hopefully funnell people into the office when they first walk into the school.

- 3) Treasurer's Report: Mandi MacAskill
 - Lark, Mandi, Jen and Melica are signers for the account
 - Mandi went explained where things are at with the budget and expressed the need to change the RFP form to make things easier to

document. Mandi would like a different form for each category where funds will be taken out of, but she will cut one check to the person.
Reminder to include full address on forms.

4) Volunteer Coordinator Report: Jacqui Watson

- Debating to continue dinner night out. If we do it has been expressed that maybe there would be more success if parents knew specifically where the funds were going towards.

5) Committee Reports:

- PTO positions for VP/Communications and CO-Secretary are still open.

Spread the word!

a) Back to School Picnic: Lark & Heather Hoxie

- Food trucks: Home plates sliders (\$600 minimum), The Grilled Cheese, Pronto Pup They will be located in the bus turnaround area.
- DJ in same place as last year
- School apparel needs a table
- Concessions will be selling drinks and water bottles
- How do we make back to school night/curriculum night more family friendly?
- Teachers would like no kids so adults can focus on what is being shared
- 4:30-5pm 1st presentations in classrooms
- 5-5:30 kids drop off supplies in classrooms and meet teacher
- Specialists and principal will stay in the gym all 1.5hours
- Computers will be available for background checks, maybe in the tech lab
- No babysitters during back to school night because too big of a liability

b) Jog -A- Thon: Kim Douglas

- FRIDAY SEPT. 23rd
- Packet will go home the first Friday after school starts
- Our goal this year is \$39,000
- Google doc is ready for volunteers to sign up as soon as school schedules for lunch break are double checked
- In need of 2 more sponsors
- Jamba juice has agreed to be there the day of the jog-a-thon and give out smoothies
- Pledge star will be available this year again
- Otter pops instead of popcorn this year

6) Old Business:

- a) Spring RFF's completed: Water Filling Station is to be installed Aug. 22nd, Book Boxes have been delivered to Kindy, 2nd grade and ALC classes.
- b) Outstanding Budgeted Projects: Workroom- Cynthia will place an order of what she needs, Buddy Bench

7) New Business/Parent Questions/Concerns/Comments:

- a) 1st Day of School Welcome Coffee, 8:05-8:45am, coffee has been donated,
- b) Review RFP/Committee Guidelines/Procedures: Staff will be informed on the new RFP forms and how PTO would like them filled out on Aug. 31st.
- c) Additional activities/fundraising plans for the year
 - i) Suggestions included: Spring auction/festival, gift cards, dance, BINGO, movie night. We would need volunteers to take the lead on the event(s).
 - ii) No engineering night
 - iii) STEM night is Mar.21st
 - iv) Principal Baumgardner asked about a preservice breakfast for the teachers and if the PTO has budgeted for that in the past. PTO has not put that on in the past but we will look into the budget and let Sheila know how much we can contribute. It would be Aug. 29th, set- up at 7:30am for 60+ staff.
- d) Spending discussion for Enrichment and Legacy Funds
 - Tech ?staff training? App support?
 - Art
 - Building object like drinking fountain?

Sunset Credit Union contacted Sheila. We decided we did not want the calendar, but maybe a kick back to the PTO? A directory for the school was mentioned as something we could ask them to do. We need to figure out what type of relationship the school wants with them.

8) Announcements/Important Dates:

- a) Curriculum Night/BTS Picnic: 09/01 4:30-7:30pm
- b) 1st day of school welcome: 09/06 & 09/07 8:05-8:45am
- c) September PTO Meeting: 09/12 at 3pm
 - PTO meetings will be at 3pm or 7pm alternating months. No PTO meetings the months of November, December and March
- d) Jog-A-Thon: Friday, 09/23 All Day!!

Oak Hills PTO Meeting Attendance

08/17/16

Kim Sanders
Kathryn Webster
Kristin Hamann
Sheila Baumgardner
Mandi MacAskill
Lark Asbury
Jen Cooper
Jacqui Watson
Michelle McGhee
Melica Ellerbrook
Rebecca Moon Leibowitz
Kim Douglas
Wendy Turinsky