**Agenda:** Oak Hills Elementary Parent Teacher Organization

March 14, 2016 – Oak Hills School Library, 3pm

1. Welcome/Call to Order - Wendy Turinsky
2. Introductions
3. Request for Funds – Melica Ellerbrook/Staff Presentations
   1. Explanation of RFF
   2. Overview of what we spent in the Fall for RFF
   3. Overview of why we are doing a large RFF Meeting
4. Questions/Motions on RFF Requests
   1. **Kindergarten** – Math Instruction Books & Instructional Items - Mrs. Jefferies
      1. Postponing purchase of books boxes until June to save money
      2. Mrs Janega Teacher makes a motion to purchase items needed now and to fund the book boxes for purchase later – total of $702.75; Melica 2nds the motion.– all in favor non opposed. Motion Passes.
   2. **Bike Rack Instillation** – Cheryl for Sarika – funds to off set cost of bike rack installation.
      1. Where would the bike racks be located? – near the back of the portables
      2. Could hold 10 bikes
      3. The district will not fund this? No the district will not fund this since we are an existing school and this is not in our general fund from the school district.
      4. There is a proposal for $750 – Rebecca motions, Mrs Caplan 2nds, All in Favor, non opposed. Motion passes.
   3. **5th Grade** – Mrs. Fipps
      1. Social Studies on the individual colonies – teacher guides and worksheets included. Set of 32 books to be shared within the 5th grade .
      2. $630 PROPOSAL – Mrs Renee makes a motion, Kim Douglas 2nds, all in favor, none opposed – motion passes.
   4. **Mrs Fisher – Beginning Level Books all levels** - $2000 this is for all grade levels and all readers at that level within the school.
      1. Are all the books that the PTO have purchased being used ? Yes they are….all levels and all grades. We currently don’t have enough books in our own classroom library to support all reading levels.
      2. Proposal for $2000 Mrs. Moran – 2nd By Mrs. Caplan, all in favor. None Opposed. Motion Passes.
   5. **2nd Grade Book Boxes and ALC as well as 2nd Grade** – 25 students and we will wait until the sale in the Summer to purchase.
      1. 673$ motion proposed by Mandi M., and 2nd by Kim Douglas, All in favor, none opposed. Motion Passes.
   6. **Mrs Janega – Saftey Team** – Toileting option when we are locked out and locked down…proposal for 8 Lugaloos and 8 pop up tents and 4 shovels.
      1. $400 proposal…Mrs Musser and 2nd by Ms Renne, all in Favor none opposed.
   7. **Mrs Smith – Wordly Wise** – supplement to the vocabulary program already in the classroom and support 5th Grade. $289.14 Motion by Mandy, and 2nd by Kathryn. All in favor, none opposed. Motion Passes.
   8. **TOTAL Spring RFF APPORVED By The PTO Community is $5,445.00**
5. Adjourn RFF Meeting/Short Break/Begin Regular March Meeting
6. Principal’s Report - Principal Hagseth
   1. Welcome
   2. Internet Connectivity – please call the office instead of relying on email due to email down
   3. CONGRATS ON STEM NIGHT
   4. Food Pantry Kicked off @ Barn Dance
   5. Clothes Closet coming to order – more details to come.
   6. Report Cards go home this Friday
   7. Spring Break begins the 21st.
   8. March 28TH – April 15th OH Art will be displayed in District Office
   9. 4th Grade Overnight Field Trip requirement for a RN to be on Staff.
      1. This is a new initiative dictated by the Risk Management Team within the District.
      2. It can’t be a volunteer RN or Dr.
      3. It has to be a RN from one of the approved facilities.
      4. $600-$800 dollars proposal
      5. Heather Hoxie makes a motion to ask the teachers to request parents in the 4th grade to make a $10 donation or more to fund the nurse. Ben Porter 2nds. All in favor none opposed.
   10. Google App Development Policy – Action Needed…is this a fake? Cheryl will connect the district to make sure this is not a virus.
7. Treasurer Report – Melica Ellerbrook
   1. Questions….Clarification on how we budget/forecast.
8. Volunteer Coordinators Report – Update on rollout of new system-Jacqui W target date to start April 18th for all our volunteers to be registered in the new system. 132 out of 200 have registered. We especially need it to any community volunteers.
   1. Letter from a parent who’s 7th grader who came in to teach art lit and is not allowed – what is the policy on older siblings volunteering.
   2. Cheryl to communicate to families on older siblings to register for community service hours in order to volunteer in the school.
9. Old Business
   1. STEM NIGHT – If you have ideas on what you would like to see our FUTURE STEM Nights to be, please connect with Rebecca Moon Leibowitz…also seeking more nerds.

Barn Dance-Seeking new plans for DJ-Heather L/Melica

DJ Needed – Mrs. Janaga and team have set a play list and music is taken care of!

Start time to 6:30pm

1. New Business/Comments/Questions

Discussion of Leadership and Committee positions available next year

Wendy would like to make a motion to change the date of 4/11 to Monday the 25th at 7pm.

May 16th – Wendy makes a motion – Cheryl asks that we see what type of flexibility that the music program has prior to us changing the date and time of the next two months meetings.

TBD

Evaluate scheduling of May Election and Budget Meeting

1. Announcements

Barn Dance – Thursday, March 17 6:30 to 8pm

March Popcorn Friday – Friday, March 18

Next Work Party – April 7 8:00 to 10:00am: Help Needed

April Dinner Night Out- Heather Hoxie – none in April and in May it will be Si Senior

Bud – Thai Street Food Bethany Restaurant Owner discusses opportunities to get involved with the school and fundraising.

**Attendance:**

1. **Lark Asbury**
2. **Mandi MacAskill**
3. **Subhassi Pasumarthi**
4. **Rome Chhalsa**
5. **Monkia Easwer**
6. **Melica Ellerbrook**
7. **Jacqui Watson**
8. **Kristin Hamann**
9. **Lynene Hanson**
10. **Kathryn Webster**
11. **Heather Hoxie**
12. **Katy Janega**
13. **Rebecca Moon Leibowitz**
14. **Hattie Musange**
15. **Kim Douglas**
16. **Donnie Brown**
17. **Wendy Turinsky**
18. **Cheryl Hagseth**
19. **Jennifer Fipps**
20. **Rachael Smith**
21. **Gabruela Parra**
22. **Olga Gonzaler**
23. **Stephanie musser**
24. **Karen Jeffrey**
25. **Ann Marie Caplan**
26. **Sangethes Renngopal**
27. **Justice Oasusu-Hiemo**