

## Oak Hills PTO Meeting Notes from 01/12/15

Meeting was opened by Kristin Hamann, President and meeting attendees introduced themselves.

Interim-Principal Glen Rutherford gave the Principal's report. Mr. Rutherford shared that Principal Hagseth was very happy to return to Oak Hills when school resumed after Winter Break and very much missed the students and staff in her absence. Principal Hagseth was not able to attend the PTO meeting today due to her ½ day work schedule and Mr. Rutherford would be continuing as the substitute/half-time Principal for a little while longer. Principal Rutherford reports that the OH staff have been busy with assessments and discussing Smarter Balance testing. Principal Hagseth asked Mr. Rutherford to bring up a prior PTO discussion of the purchase of art carts and supplies for individual classrooms. Principal Hagseth would like to purchase 14 carts and stock them with supplies for an approximate cost of \$4500. President Hamann and the Treasury Team confirmed that the funds to purchase the art carts had been raised at the Bingo/Silent Auction that took place 2 years ago and had been allocated but not spent. Brenda Zak mentioned that she believed some monies from the grant used to fund Art Night during the 13-14 school year were also to be allocated towards supplies for the carts.

Tony Davis gave the Treasury Team report. Not any significant income other than the consistent cash from popcorn sales from the 4<sup>th</sup> & 5<sup>th</sup> grade fundraising each month. Will Gingell reported that the December DNO at Pizzicato was a huge success raising approximately \$450 and the store management reported it was one of their largest fundraisers ever held. The January DNO will be Tuesday, January 12 at Mod Pizza in Tanasbourne. Bingo Chairperson Kim Alejo inquired if Bingo Night had a specific budget as she has begun her planning and needs to purchase prizes. Treasurer Gingell explained that in past years the expenses for such events as Bingo Night and Movie Night come out of the total receipts and as such did not have a line item on the budget. Kim will contact past chairs Heather Hoxie and Ruann Donnelly for some other planning questions. RTI Staff Toni Fisher stated that she has helped organize Bingo at her child's school and she would be happy to share suggestions on prize suppliers with Kim.

President Elect Kathleen Fajardo gave a recap of a BSD parent volunteer leaders meeting she attended. BSD volunteer liaison Johanna Shrout discussed how PTO's and elected boards need to focus on the "Why" of what they are doing.

President Hamann reported that an issue of whether a student who is homeschooled or not currently enrolled at OHE could participate in PTO activities came up in the last few weeks regarding participation in the school musical. A parent whose child is participating in the musical this year was considering removing their child from OHE this spring to be homeschooled but wanted to make sure that

the child would still be able to be in the musical production. The PTO board agreed that there is not a clear policy or definition in place in the bylaws that covers this scenario and voted to allow this student to participate. Kathleen Fajardo and Kim Alejo will add this issue/question to their research as part of updating the PTO bylaws.

President Elect Kathleen Fajardo reported that the Bylaws revision presented at the prior meeting was still under review and she and Kim Alejo are continuing their work. No vote was taken on proposed bylaw revisions.

President Hamann reported that the December 19, 2014 Otter Holiday Express spirit day was a very fun and successful event. PTO board members served hot cocoa and cider during lunch and presented each child with a bell at the end of the day. Students and staff enjoyed participating in "pajama day" and the PTO board thanked Mr. Rutherford for approving it as part of spirit day.

Rachel Pines reported Movie Night was fun and successful evening. She sold out of all concessions including candy and popcorn. Discussion was raised about having to pay for 2 hours of custodial service after the event and Mr. Rutherford stated that 2 hrs. was a BSD minimum custodial charge. The issue of children being supervised was addressed as one parent did leave their 4<sup>th</sup> and 2<sup>nd</sup> grader unattended and did not return to pick them up until the event was completely over. It was also noted that many children were running around playing "tag" and other games during the movie and several concerned parents stepped up to monitor the gym door exits as some children attempted to go outside to the playground.

President Hamann reported that Grant Committee Chair Courtney will be unable to continue in that position and that she had inquired if anyone else was interested in stepping into that role. No response was received so the Grant Committees activities will be tabled until leadership is found.

President Hamann reported that she had been contacted by the Oak Hills Destination Imagination Coordinator Jen Anderson regarding a problem that had arisen about the team meeting DI had scheduled at OHE on January 15 from 6-730pm. DI Coordinator Anderson had received a building use permit for this event which involved all 6 Oak Hills teams participating at school. It is organized and supervised by Oak Hills parent volunteers and approximately 50 children are participating this year. BSD risk management department inquired if DI would be providing the insurance coverage for the event. Jen Anderson's research with DI National leadership indicated that Oak Hills Parents would need to pay an additional \$50 to have the event covered under the DI insurance. Jen Anderson inquired via email discussion in advance of the meeting if the PTO was able to "sponsor" and thus cover the event.

President Kristin Hamann reported she had spent time in a phone conversation with the PTO's Insurance Company in order to get a better understanding of what kind of events, activities, and groups the PTO is approved/covered to support by its insurance policy. She provided a "playlist of events" from AIM that gives examples of activities covered and excluded.

Volunteer Co-Coordinator Sheri McLoughlin made a motion for the PTO to sponsor the January 15 Destination Imagination Team event at Oak Hills and Brenda Zak seconded the motion. Motion passed with no nays.

President Hamann reported that some of the Oak Hills Teaching Staff inquired if the PTO would be holding a Spring RFF meeting for additional funding requests. Tony Davis reported that the Budget surplus does allow for an additional meeting to be scheduled. Several meeting attendees indicated support for a meeting given the budget surplus and a date was scheduled for February 24.

President Hamann reported the next DNO was scheduled for Tuesday, January 13 at Mod Pizza in Tanasbourne. Flyer was printed and sent home in backpacks and is available on the website as it is required for the event.

President Hamann reported the next Spirit Day is scheduled for Friday, January 30 and will follow the theme of 50's Dress Up Day to coincide with the Sock Hop scheduled for that evening. She reported on planning for the Sock Hop and would have a volunteer sign-up sheet soon. Admission will be a donation of a pair of socks for the Beaverton Clothes Closet. President Hamann indicated she needed approval to pay for the 2 hour minimum BSD custodial fee since the Sock Hop was not a budgeted item. Sheri McLoughlin made a motion to pay for the custodial fee; motion was seconded and passed with no nays.

Lastly under Committee Reports, Vice President and On the Move Coordinator Wendy Turinsky reports that OTM is very excited to announce Pips Frozen Yogurt and Gelato as the replacement sponsor for the OTM 10 mile prize. Wendy thanked Pips for their generous donation of over 300 certificates valued for \$4 each of frozen yogurt and commended On the Move's Fundraising Coordinator Teresa Nase on her efforts to secure a new prize sponsor for the program.

Meeting was adjourned at 3:50pm.

Meeting was attended by Kristin Hamann, Brenda Zak, Sheri McLoughlin, Toni Fisher, Kim Alejo, Wendy Turinsky, Cynthia Benefield, Glen Rutherford, Trish Anderson, Lynene Hanson, Kathleen Fajardo, Rachel Pines, Will Gingell, Tony Davis, and Lorraine Carver.

Budget Spreadsheet, Agenda, AIM Insurance Guide, DNO flyer, and attendance sheet were kept in notes taken by Wendy Turinsky

